



Office of Sheriff Grundy County

KEN BRILEY - SHERIFF

REQUEST FOR INFORMATION

Filed under the Freedom of Information (FOI) Act

Date of Request: _____ Date to Respond: _____

Requestor's Name: _____

Address: _____ Telephone Number: _____

Location of Incident: _____

In the spaces below, please describe the public records you are requesting. In order to expedite the search for records, please be as specific as possible by including as much of the following information as possible: Date/Time of Incident; Address of Incident; Case Number; Type and Nature of Incident: _____

Is this request for Commercial Purposes? Yes No

Response to Information Request

Date of Compliance with request: _____

By: _____ (Custodian of Records)

Date of Receipt of records: _____

By: _____ (Requestor)

We are extending the time for response to your request for an additional (5) working days under Section 140/3(e) of the Act due to: (i-vii): _____

We estimate the records requested will be available by: _____

Date and time of extension notification: _____

By: _____

FOIA@SHERIFF1.COM